CAT 1 or 2 TSA Process for Initial Type Ratings

Create or Access your existing TSA Account
by going to
www.flightschoolcandidates.gov

Update Personal Information and Upload your Documents
in 'Part: 1--Candidate Information'

Enter your Flight Training Details
in 'Part: 2--Request for Training'

Have your TSA Account Reviewed
for accuracy by emailing your User ID and Password to FlightSafety's TSA Assist Team : tsa.assist@flightsafety.com

Submit your Application to TSA
Once the application review is complete click on the 'Validate and Submit Application' icon and then select 'I agree' to the next three screens. The training request will temporarily disappear from your Home Page and an automated notice is sent to FlightSafety for confirmation.

FlightSafety Confirms your Training Request
You will receive an email from TSA (afsp.help@dhs.gov) indicating that FlightSafety confirmed your request and you must now pay the $130.00 fee.

Pay TSA $130.00
by logging onto your account, clicking on the '$' symbol, and following the steps for credit card payment.

Receive Confirmation that your Application is in Process
from TSA (afsp.help@dhs.gov). This email will include the 6 digit Training Request Number. Your TSA account will also show this request number on your home page. Be sure that this email address is not stopped by the spam filter of your IP.

Receive Updates on the Status of your Application
TSA will email you with status updates. Check your email frequently and make any needed corrections or clarifications as requested by TSA.

Fingerprints Being Transferred
if you have already provided TSA with fingerprints on a prior training event, you will receive notification that those prints are being transferred to this new request.
(this step typically occurs 10 business days after your payment of the $130 fee)

or

Fingerprint Instructions
will be sent in an email from TSA. You will need to locate a finger printer by going to: www.tsc-csc.com/printoffices/

Some FlightSafety locations are also able to arrange fingerprinting. Please contact your Customer Service Representative for details.

(this step typically occurs 10 business days after your payment of the $130 fee)

Schedule Fingerprinting
by contacting the TSC-CSC registered finger printer of your choice.

Pay $99.00 Pre-enrollment Fingerprinting Fee *
by going to www.tsc-csc.com/printoffices/ then select your desired print office and click the 'Pre-enroll' button following the steps for credit card payment.

*Pre-enrollment fee may not be required in all cases

Complete Fingerprinting
the TSC-CSC finger printer will provide your prints to TSA.

Confirmation of Fingerprints
an email is sent to you from TSA confirming receipt of your fingerprints and indicating that the wait period has been initiated.
Cat 1 - 30 days
Cat 2 - 5 business days
You may begin flight training after the wait period or upon receipt of the Final Approval email.

Receive Final Approval
TSA will email you permission to initiate flight training.
(For CAT 1 applications this step typically occurs 10 business days after fingerprints are supplied to TSA)